



# Osgood Elementary School

Osgood Elementary PTO Meeting  
January 4, 2021  
Zoom Meeting

President Jennifer Odden opened the meeting, welcomed members, and introductions were made. Members present: Jennifer Odden, Courtney Tucker, Tammy Rutherford, Miranda Wolf, Kristi Toy, James Moe, Marit Rogstad, Rickey Heck, Annie Condley, Stefany Halvorson, Emily Ojanen, Allison Stuart, Annie Lindbo, Laura Bohan, LeeAnn Buttino, Benjamin Fowler, and Heidi Andeen.

Secretary Miranda Wolf presented the minutes from the regular meeting of November 30, 2020 and the special meeting of December 14, 2020. James Moe motioned to approve the November 30, 2020 and December 14, 2020 minutes. Second by Courtney Tucker. All Members present voted aye and the motion was declared carried.

Principal Kristi Toy presented the principal's report noting benchmark testing will be beginning and elementary students are set to return to 5-day a week school beginning January 25. Dean of Students James Moe gave an overview of the CHAMPS board and how it will work noting it will be beginning on Friday, January 8.

Treasurer Tammy Rutherford shared the savings account balance of \$15869.08 noting no change since the last statement expect for interest accrued. The checking account balance of \$6050.16 with new expenses being the Sandy's donuts purchased for staff before Christmas.

Mr. Moe noted he has receipts to submit from the grade levels for Christmas activity expenses for reimbursement.

Allison Stuart (K) and LeeAnn Buttino (2) provided shared the activities their grade level created.

## New Business

T-Shirts – Jennifer Odden stated that t-shirts have been ordered and should be in later this week for sort and then will be distributed to classroom teachers.

School Tool box/1st day of school – Vice President Courtney Tucker provided an overview of the first day of school supplies options. She noted the option of home or school delivery could be selected and there is also a fundraising option that could be included.



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Yearbook 2020-2021 – Jennifer shared that the 2020-2021 will be created through Jostens and noted parent volunteers will be need to put together.

Bylaws Article 1-3 - rework – Discussion was held on the current bylaws and the following edits were proposed:

## Article I – Section 1

Updating the name of the organization to Osgood Elementary PTO.

## Article II – Section 1

Mr. Moe proposed to remove the wording regarding having an enrollment form filled out. Second by Ricky Heck.

## Article III – Section 2

Discussion was held on the length of days to be considered as serving a term. LeeAnn, Heidi, Allison, Miranda, Emily, Courtney, Annie, Jennifer, Tammy, and James voted for 90 days. Ricky and Stefany voted for 60 days.

Ricky noted subsection 1 of Section 2 regarding the Treasurer holding position until tax paperwork is completed in no longer needed due to ow the taxes are processed.

## Article III - Section 3

It was discussed the percentage of meetings a member has to attend to be eligible to run for an office position. The percentage to be changed from 75% to 50% to be more open to more members to be eligible.

Ricky Heck moved to approve the Treasurers report as presented. Second by Stefany Halvorson.

Ricky Heck moved to approve the cost of the T-shirt purchase of \$3500. Tammy Rutherford second.

Next PTO Meeting - February 1, 2021 via ZOOM 6:30PM