



5550 44<sup>th</sup> Avenue South Fargo, ND 58104  
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## Deposit Notice

Your Name \_\_\_\_\_ Phone \_\_\_\_\_

Date Submitted \_\_\_\_\_ Project/Category \_\_\_\_\_

Specific Description (e.g., payments for ice cream) \_\_\_\_\_

**Total Amount Deposited (both cash and checks combined) \$** \_\_\_\_\_

Complete the following information for your deposit:

<b>Cash</b>	
<i>Bills</i>	
\$100 x _____ = _____	
\$50 x _____ = _____	
\$20 x _____ = _____	
\$10 x _____ = _____	
\$5 x _____ = _____	
\$1 x _____ = _____	
<b>Total:</b>	
 <i>Coins</i>	
.25 x _____ = _____ . _____	
.10 x _____ = _____ . _____	
.05 x _____ = _____ . _____	
.01 x _____ = _____ . _____	
<b>Total:</b> . _____	

<b>Checks</b> (up to 24 may be entered on one deposit slip)		
<b>Please be sure to photocopy all checks and attach copy</b>		
Check #	Name	Amt
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		

Total Cash \$ \_\_\_\_\_ . \_\_\_\_\_

No. of Checks \_\_\_\_\_ Total Check Amount: \$ \_\_\_\_\_ . \_\_\_\_\_

Accepted by (PTO Treasurer) \_\_\_\_\_ Date \_\_\_\_\_

For Treasurer's Use Only

Category \_\_\_\_\_ Deposit Date \_\_\_\_\_ Logged \_\_\_\_\_ Chk / MM  
green

